

KINTO
JOIN

Guide For Community Administrators

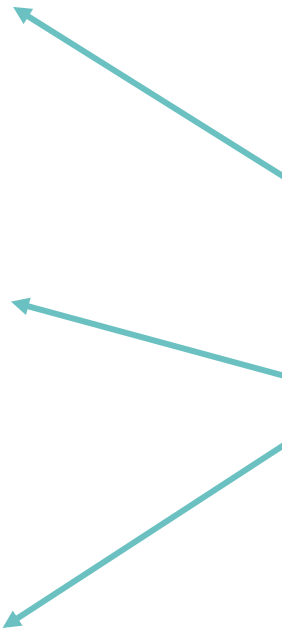
www.kintozero.com/kinto-join/

Client Admin Pannel

Booking of a journey enables users to arrange travel in advance, as well as allowing users to see upcoming trips by other community members.

Create campaigns, rewards, set conditions for winning them, define points per transportation mode and motivate the users

Run a survey and see how much CO2 your community produces.



KINTO
JOIN

KINTO Join office Niš

Home

ADMIN CONTROLS

- Dashboard
- People
- Parking management
- Bookings
- Reports
- Leaderboard
- Map
- Gamification
- Sustainability
- Events
- Messages
- More

Community Details

Custom Information

Car Park Settings

Predefined Addresses

Preapproved Settings

Predefined Shifts

Katarina Jovanović

Dashboard

KINTO Join office Niš

23
Approved community members

0
Total CO₂ savings (kg)

Invite people

Build your community by inviting people to join KINTO Join office Niš.

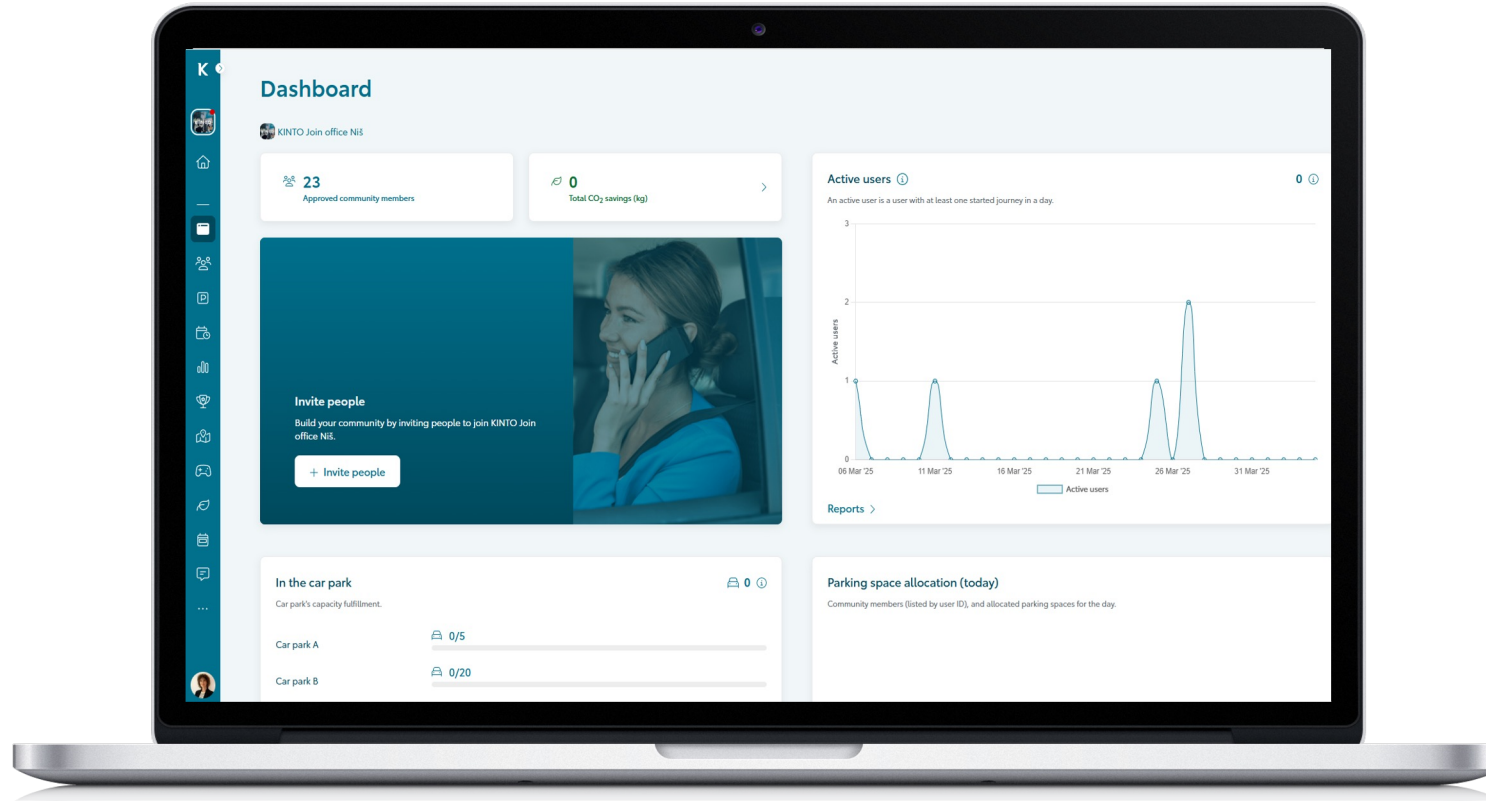
+ Invite people

In the car park 0

Car park's capacity fulfillment.

Car park A	0/5
Car park B	0/20

Dashboard

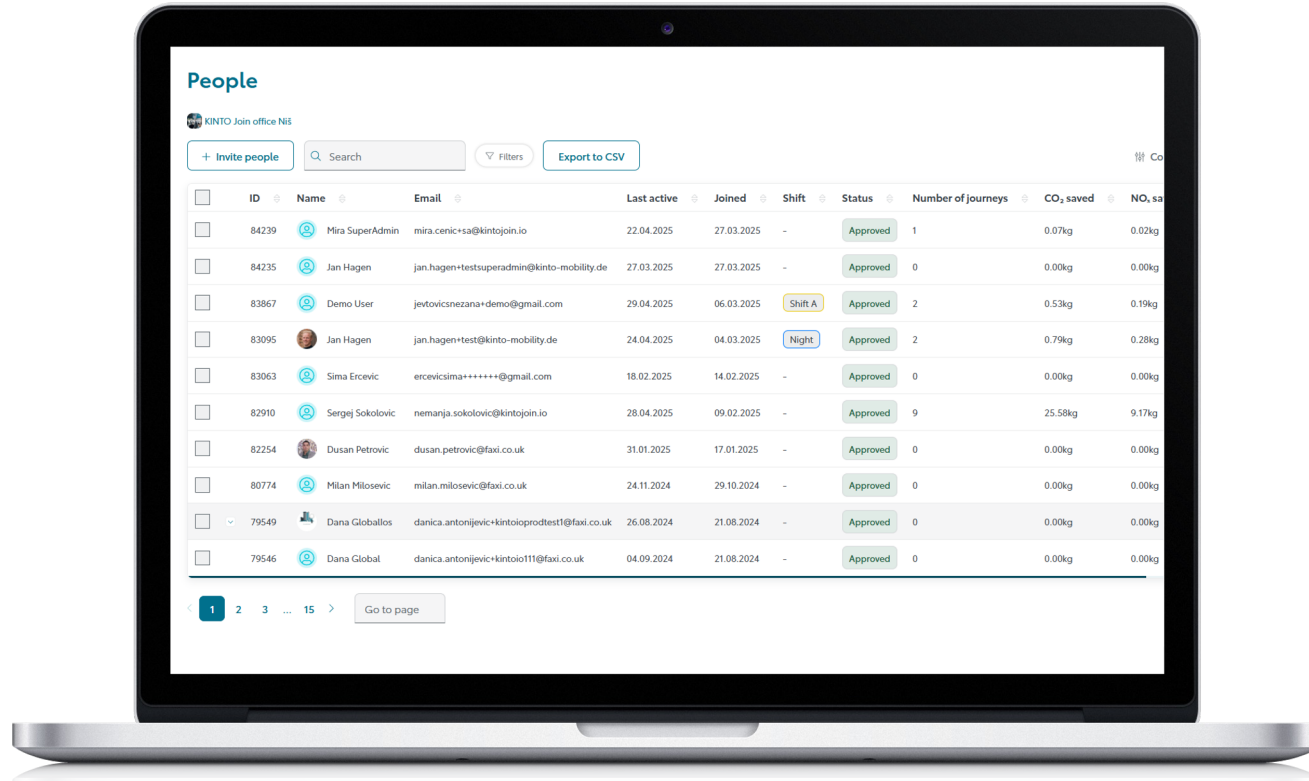


The dashboard page gives a high-level summary of the scheme's performance and is accessible online.

The dashboard gives an overview of:

- Occupancy of car parks
- Spaces that have been allocated to specific vehicles
- Key graphs outlining community activity:
- Number of verified journeys by all travel modes
- Number of messages sent on a given day
- Number of active users in the community

People



- The filters in the top bar allow the admin to filter the community list by name, user status, travel mode, and between admins and regular users.
- Admins can approve and reject users signing up to the community.
- Admins also can deactivate a user's account which will remove them from the community.
- Admins can also choose to "view details" for a member, both approved or pending, which will take them to the user's information and permissions page.


People

This page outlines the following key information for each user:

- Name
- Last active
- Date joined
- Total number of messages sent
- Email address
- Permissions (status and admin access)
- Any custom fields
- Total number of journeys they have completed broken down into transport mode

Admins can view more details for each member within the community and give the user account admin access, as well as assign shifts to a user.

KINTO Join office Nis > People > Brandon Flowers



Brandon Flowers

Last active	Joined	Messages sent
04.04.2022 5	23.09.2022 2	1

Details

First name	Brandon
Last name	Flowers
Email address	katarina.jovanovic+6@kintojoin.io

Permissions

Status	Approved
Role	Member

[Edit permissions >](#)

Custom fields

Badge number	-
Badge numbers	-

Number of journeys

34	34
<small>Total Journeys</small>	<small>Carpool Journeys</small>
0	0
<small>Walking</small>	<small>Cycling</small>

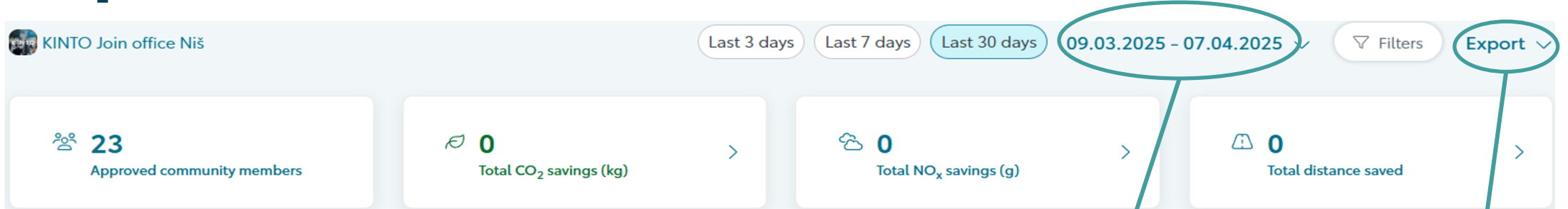
Shift settings

Night 22:00 - 05:00

Custom: Multiple days selected

[+ Add shift](#)

Reports



- The reports section displays all metrics for the community which can be viewed by custom date ranges.
- There is a range of graphs displaying key information about community users and journeys made within the community.
- The reports can be downloaded as a PDF or Excel spreadsheet. To download the report, select 'Export to' then the desired option.

Last 7 days Last 30 days 09.03.2025 - 07.04.2025

Start 09.03.2025 End 07.04.2025

March - 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Filters Export

View PDF

Download XLSX

Reports: Registration & Active Users



- The registration graph shows the number of users who have requested to join the community within the chosen period.
- The number is an indicator of the interest in journey sharing and active travel from the workforce.













- The active user graph shows the daily number of users active within the community. An active user is a user who has done any activity on the app within the selected date range.

Reports: Leaderboard

Leaderboard

Number of points Number of journeys

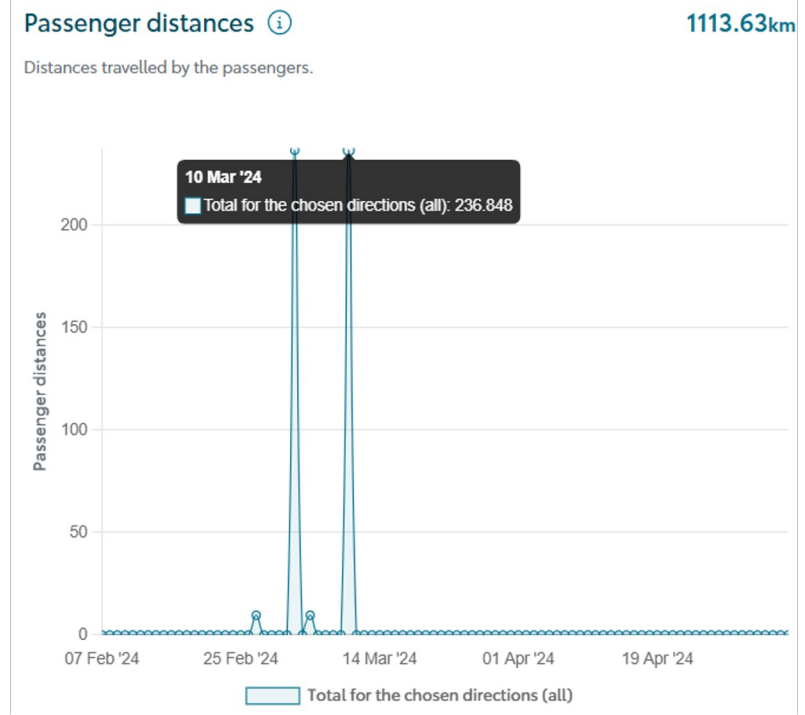
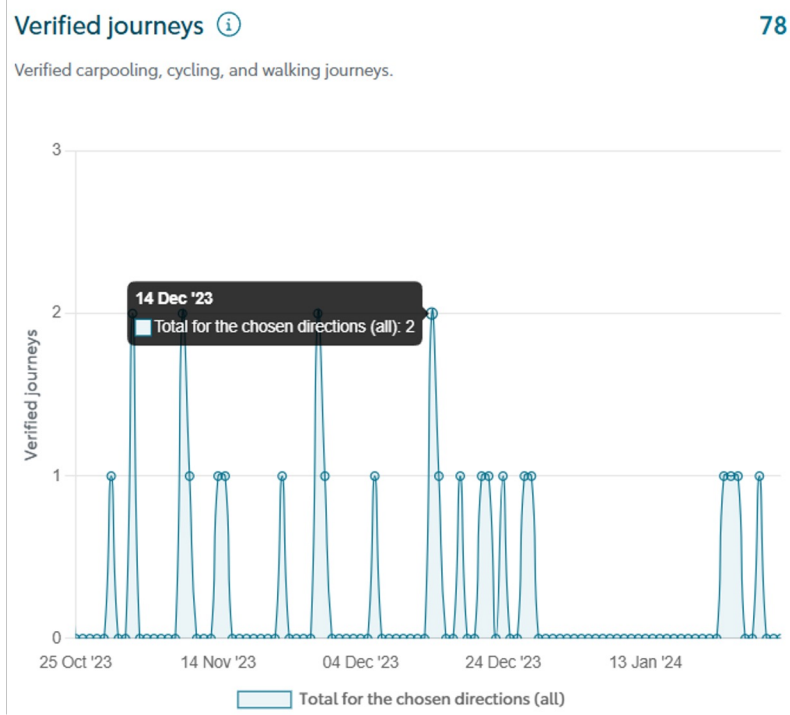
Total

Position	ID	Name	Number of points
1	64789	 Sasa Vulovic	8039
2	68649	 Nemanja Sokolović	4201
3	64802	 Mira Cenić	3944
4	66448	 Radmila Antic	3075
5	67755	 Snezana Jevtovic	1824
6	68234	 Maja Velickovic	1776
7	68523	 Danilo Velickovic	1516
8	64819	 BobOne Ivanov	1390
9	74198	 Vulovic Sasa	1337
10	64820	 Bob Two	1024

< 1 2 3 ... 5 >

Leaderboard ranks users by number of points and number of journeys.

Reports: Verified Journeys & Passenger Distances



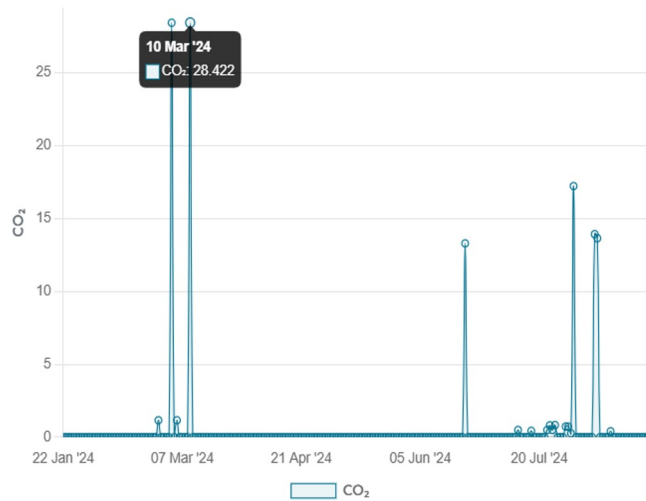
- Verified journey graph shows the number of journeys verified each day. A journey starts when a driver and at least one passenger get in close proximity and connect using the app, or when a walker or a cyclist start the journey.

- Passenger distance graph shows daily distances traveled by passengers.

Reports: Messages & CO₂ & NO_x Savings

CO₂ ⓘ

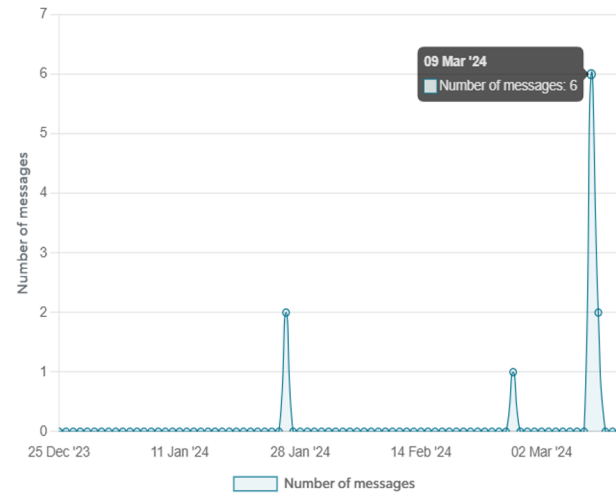
138.17kg

CO₂ saved by using sustainable travel methods, for a chosen period.

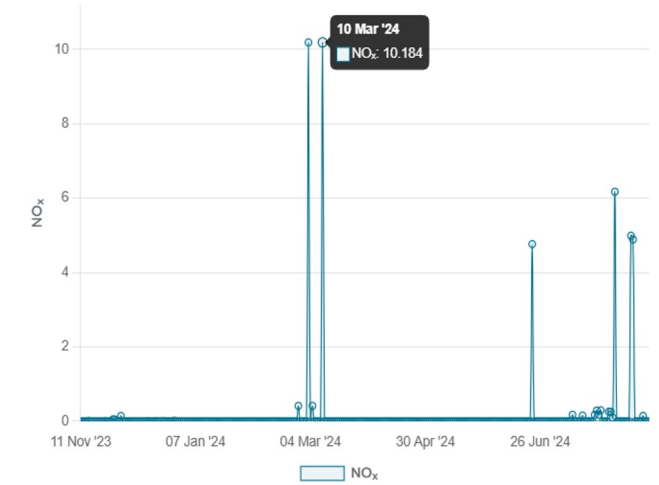
Number of messages ⓘ

16

Messages sent through the KINTO Join mobile app.

NO_x ⓘ

49.51g

NO_x saved by using sustainable travel methods, for a chosen period.

- CO₂ graph shows the total amount of CO₂ saved by using sustainable travel methods, for a chosen period. It is calculated by multiplying the total number of km traveled by passengers, walkers, and cyclists with the average level of CO₂ emissions.
- The number of messages graph shows how many messages are sent daily through the KINTO Join in-app messaging feature
- The NO_x graph shows the total amount of NO_x saved by using sustainable travel methods, for a chosen period.
- It is calculated by multiplying the total number of km traveled by passengers, walkers, and cyclists with the average level of NO_x emissions.

THANK YOU.

Contact us at
support@kintojoin.io



www.kintozero.com/kinto-join/