

KINTO  
JOIN

# KINTO Join User Guide

# User Guide

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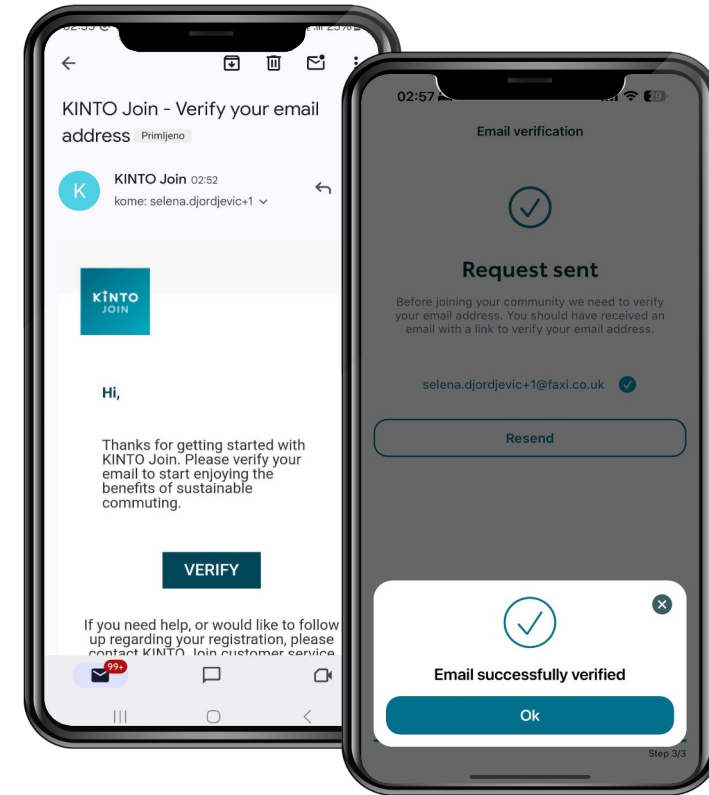
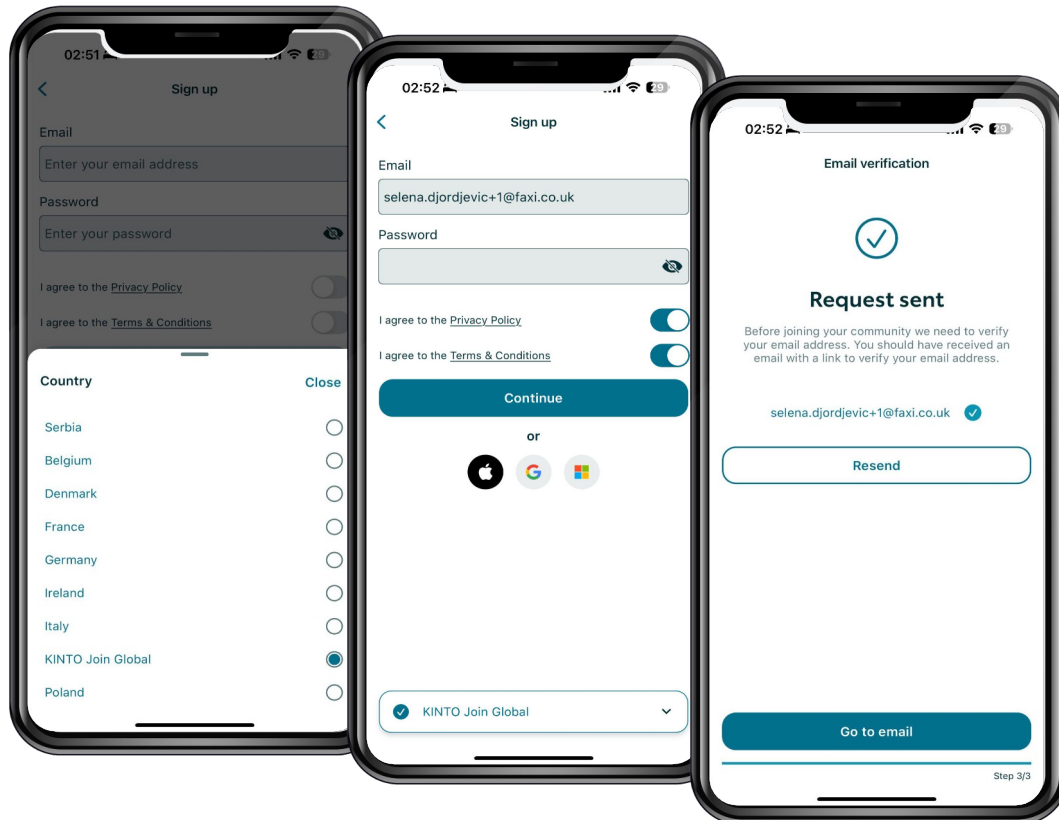
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**Sign Up & Join  
your community**



# Sign Up

- Choose your country
- Check and agree to the Terms and Conditions
- Enter your email address

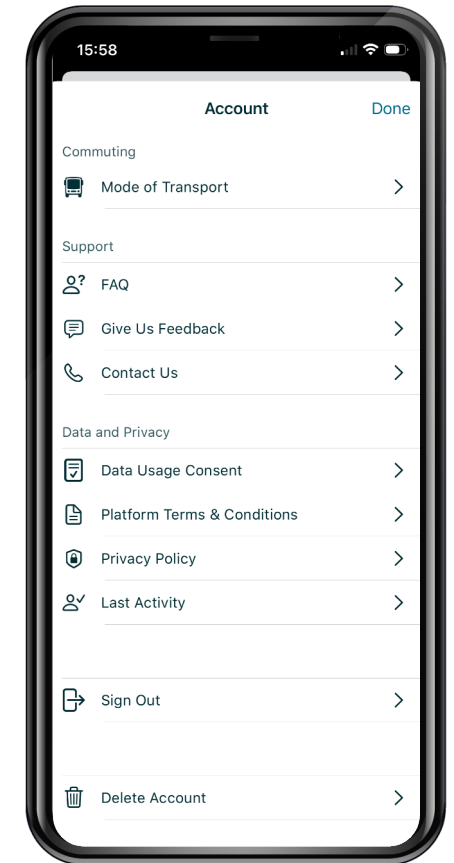
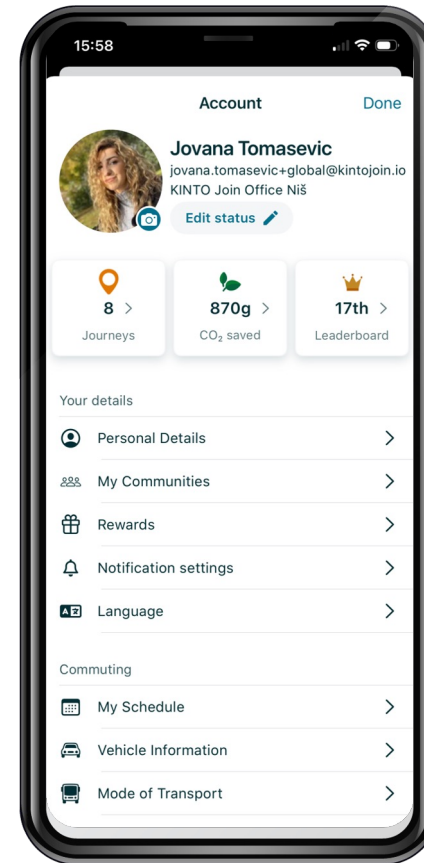


Click "Verify" in your email

We recommend using your work email

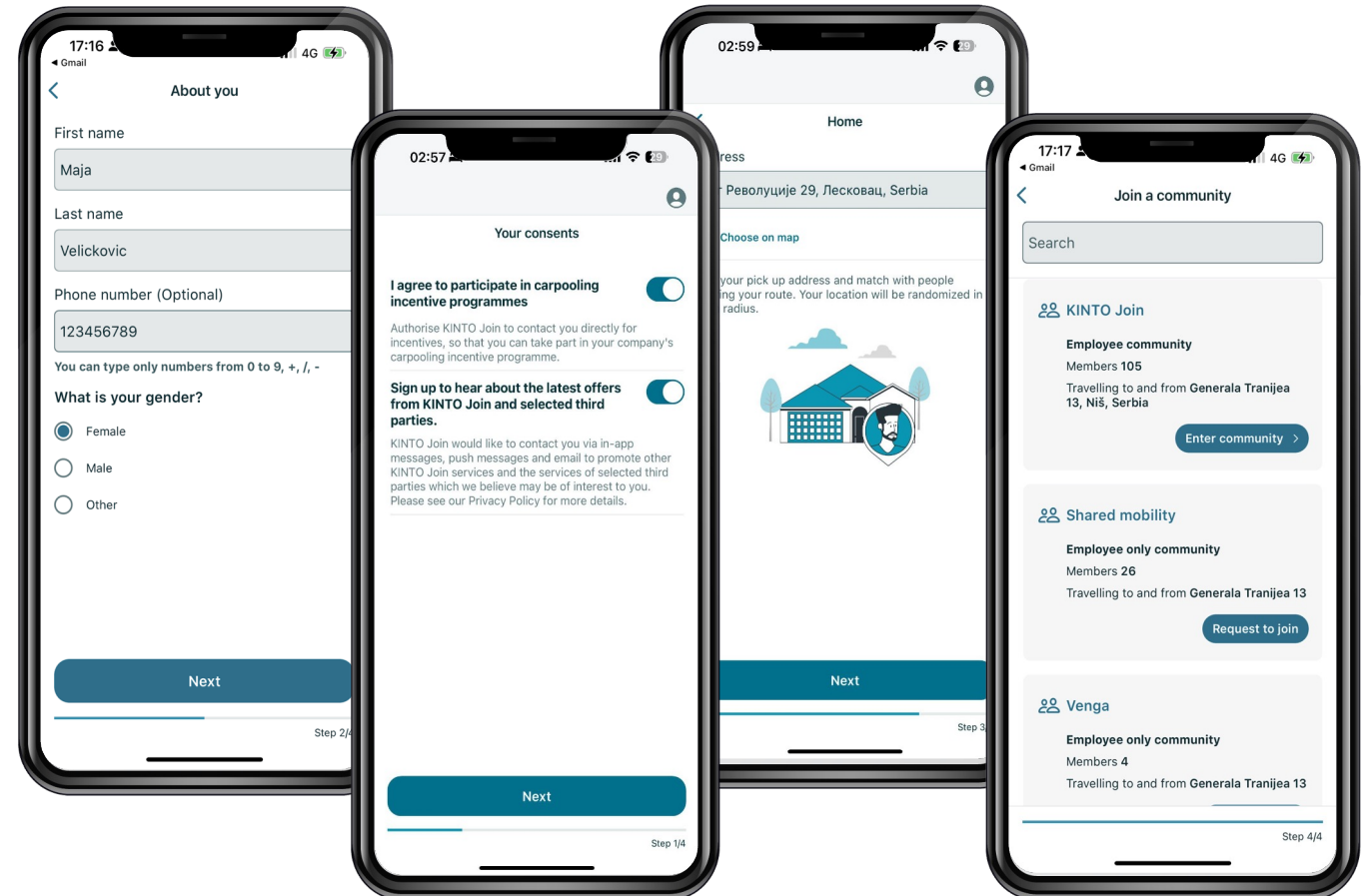
# Set Up Your Account Details

- Choose a profile picture
- Write a status to give information about your journeys
- Choose your “Mode of Transport” and if you’re a driver it’s also important to add your vehicle



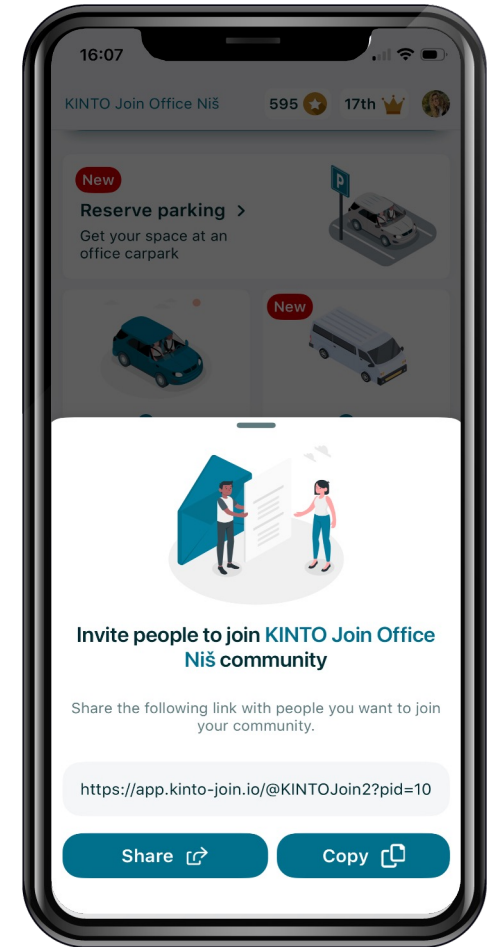
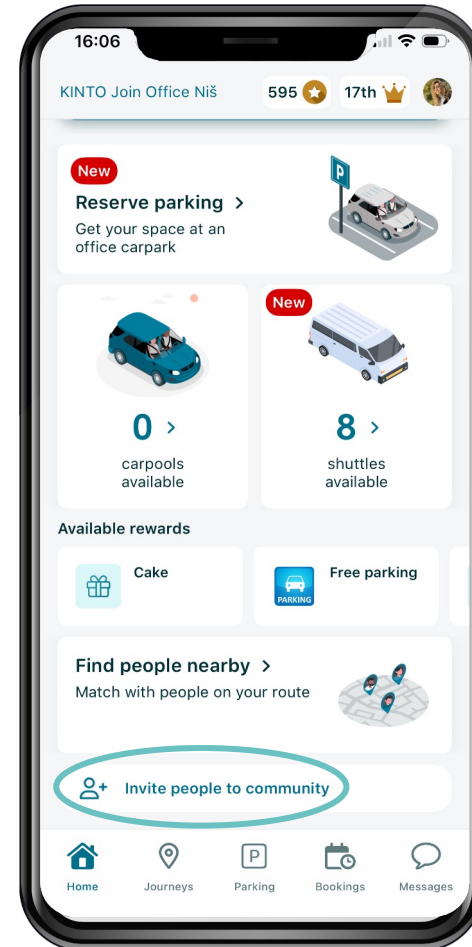
# Join Your Community

- Read and give consents
- Type in your basic information
- Choose your pick-up point
- Search for your community (if you followed the invitation join link, the community will show up immediately)
- Wait for request approval



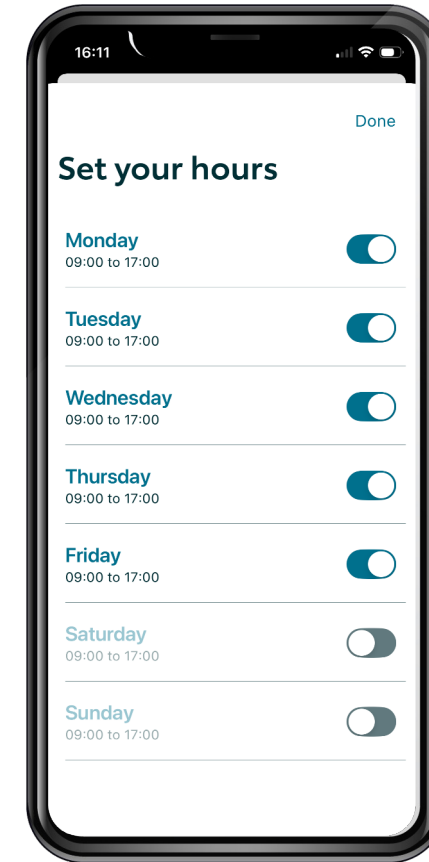
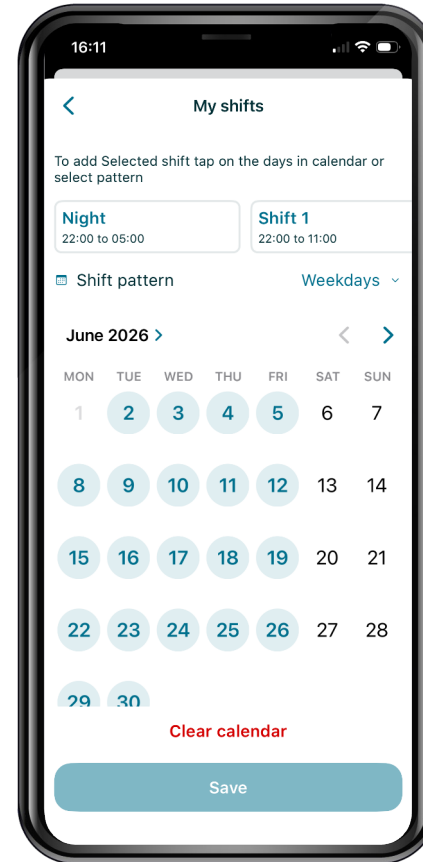
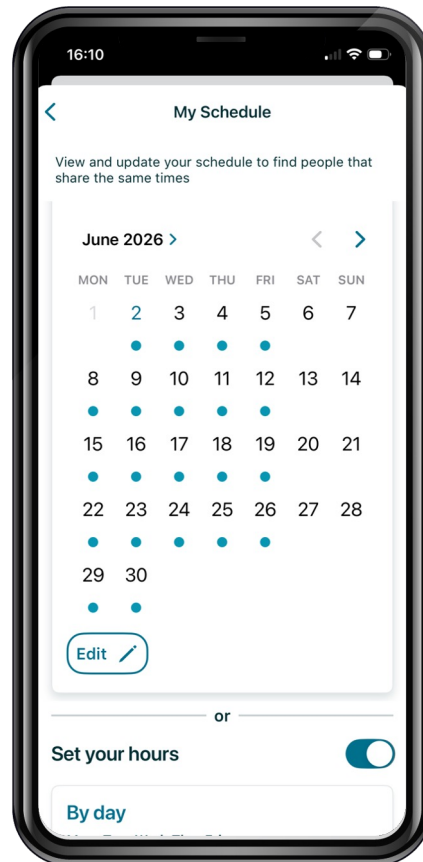
# Invite People To Your Community

Home page → Invite people to community



# Set Your Working Schedule

Account → My Schedule



People matching your shifts or working hours will appear on the map

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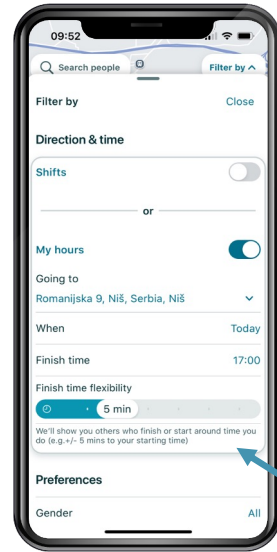
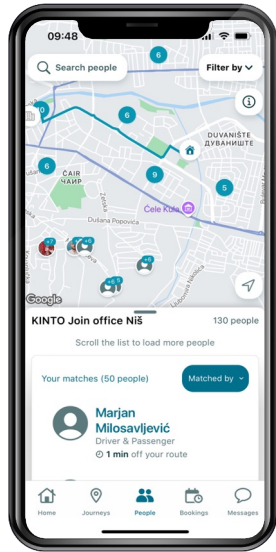
# Home Page



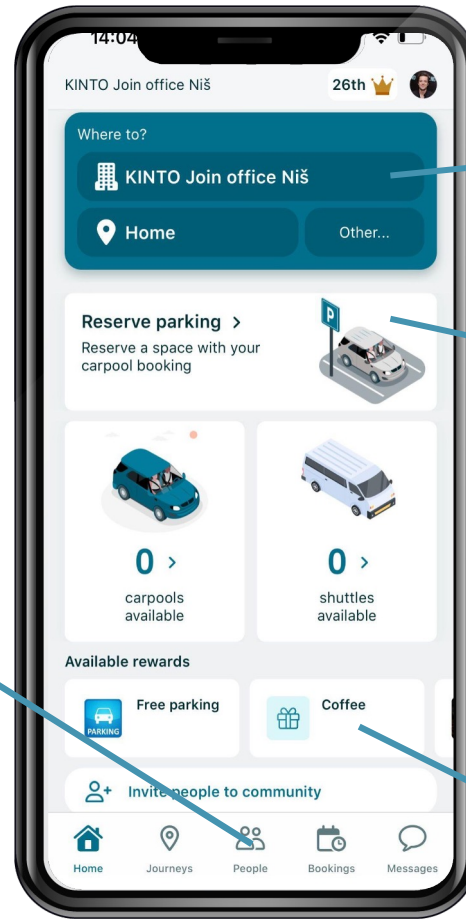
# Home Page

Start ad hoc journey  
(choose mode of transport)

Search people on the map

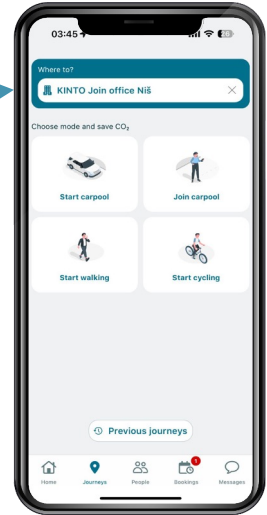
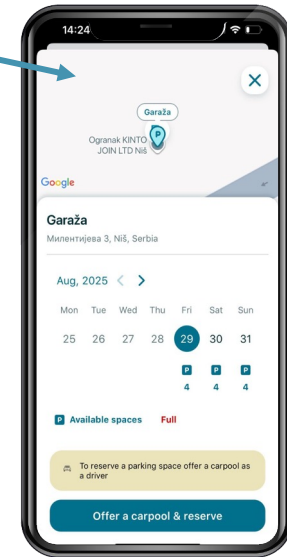
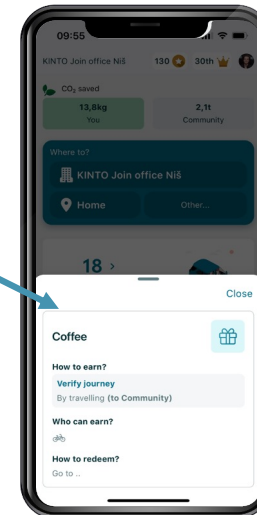


Use Filter by to find people who work your shift or 6 working hours

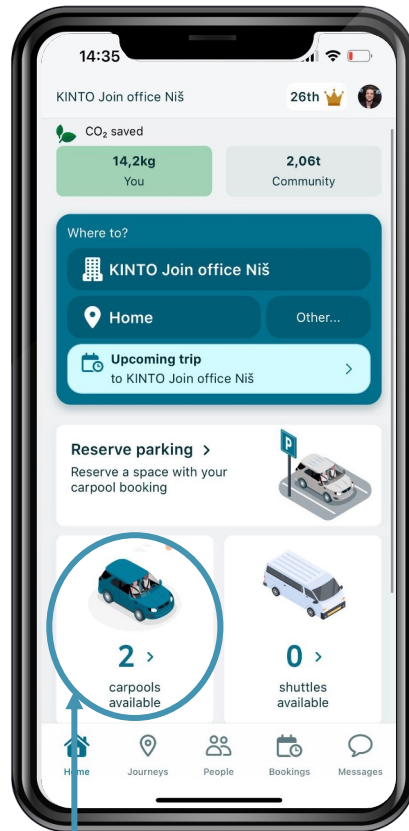


Offer a carpool and reserve a parking space

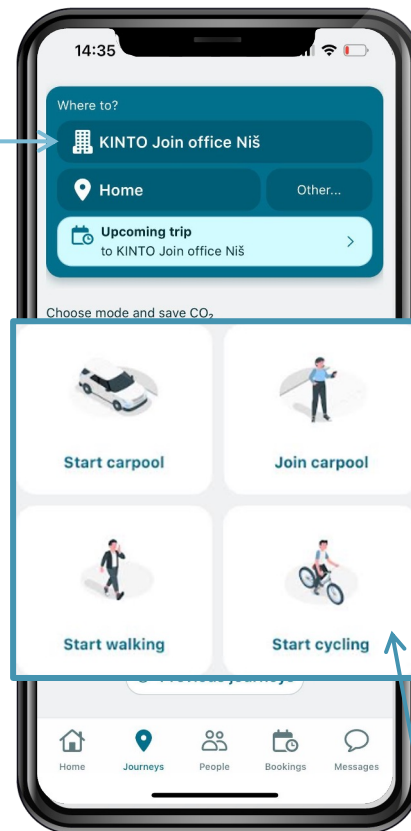
Find out how to earn rewards



# Start A Journey From Home Page

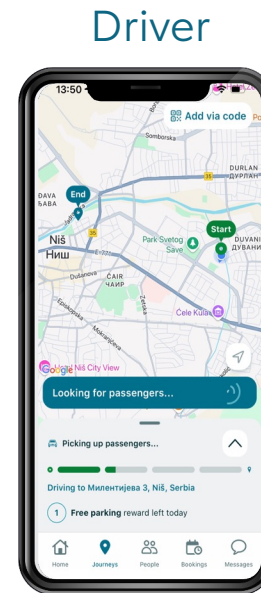


1. Click on available carpools

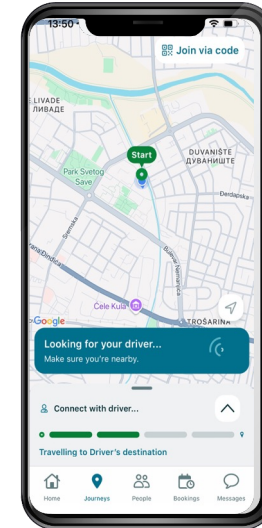


2. Choose a destination

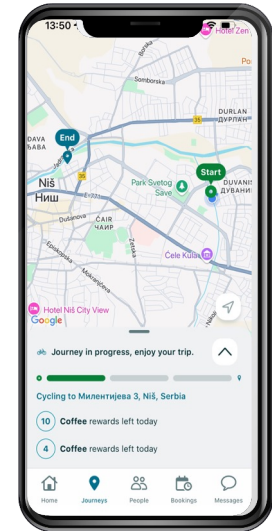
3. Choose mode of Transport



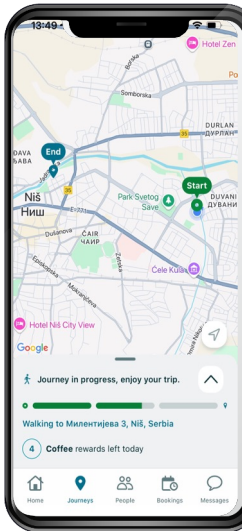
Passenger



Cyclist



Walker



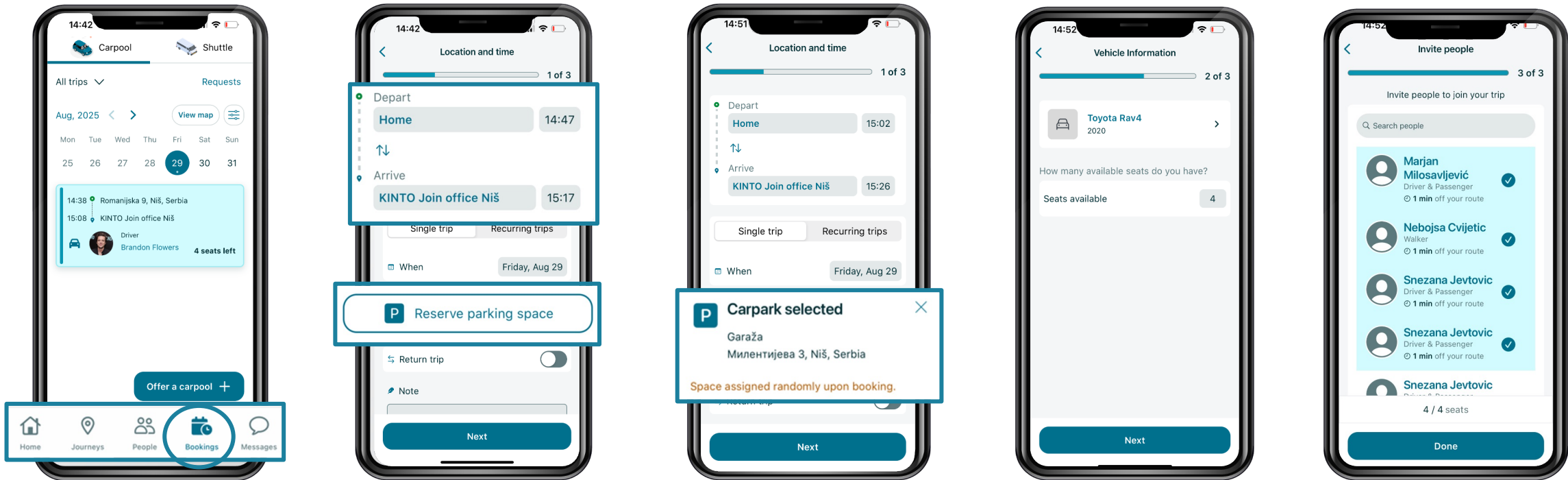
When you are near your destination, the journey will automatically stop.

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# Carpooling



# Carpooling – Booking A Journey From Drivers Perspective



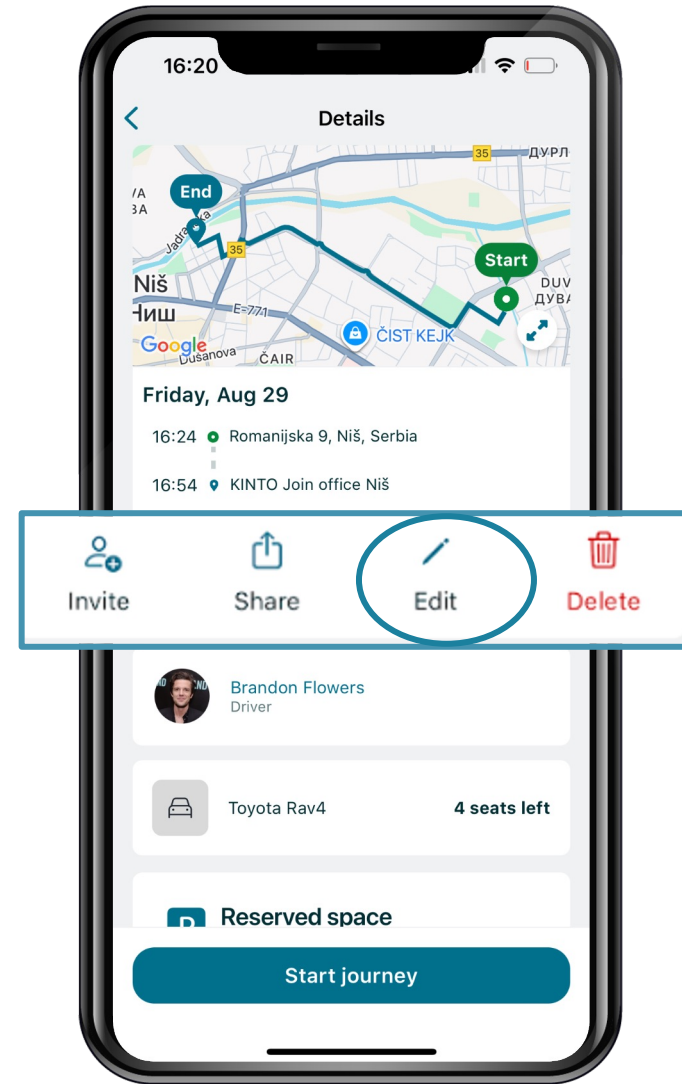
# Booked Journey

When a new booking is created, all community members will receive this notification.

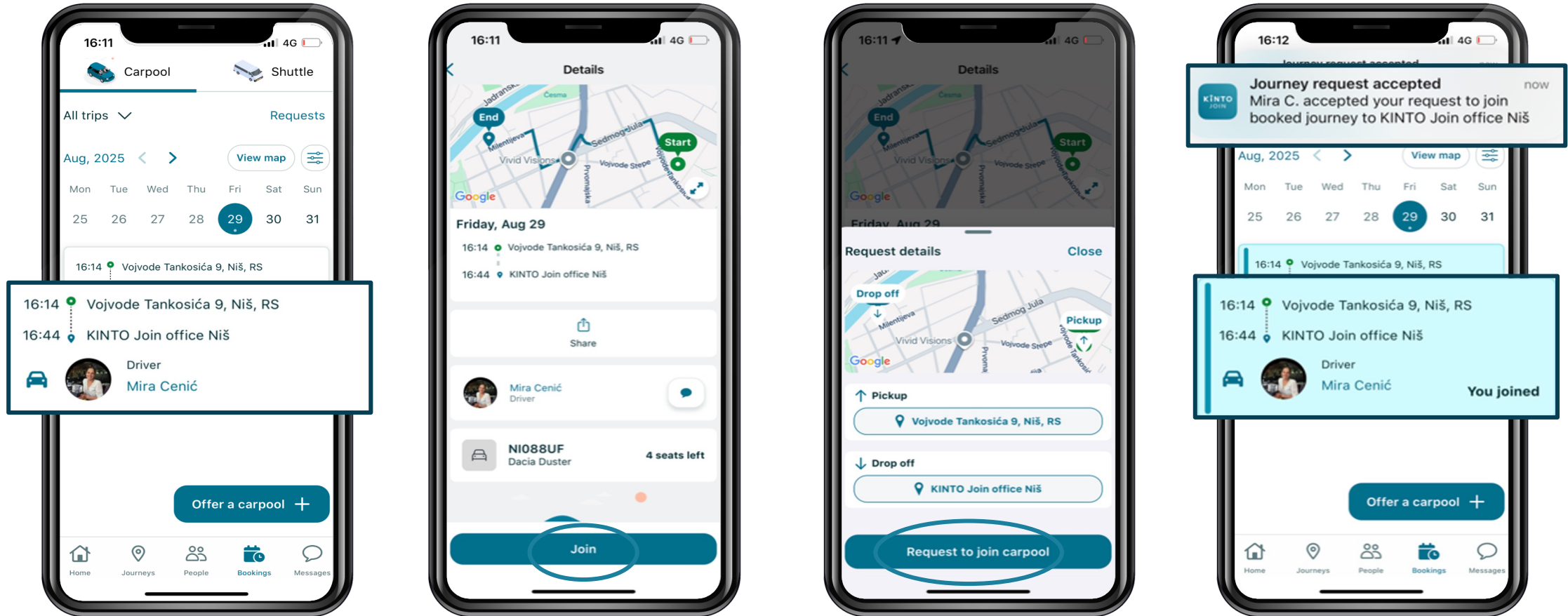


# Booked Journey

As a driver, here you can edit already created booking.



# Carpooling – Booking A Journey From Passenger Perspective

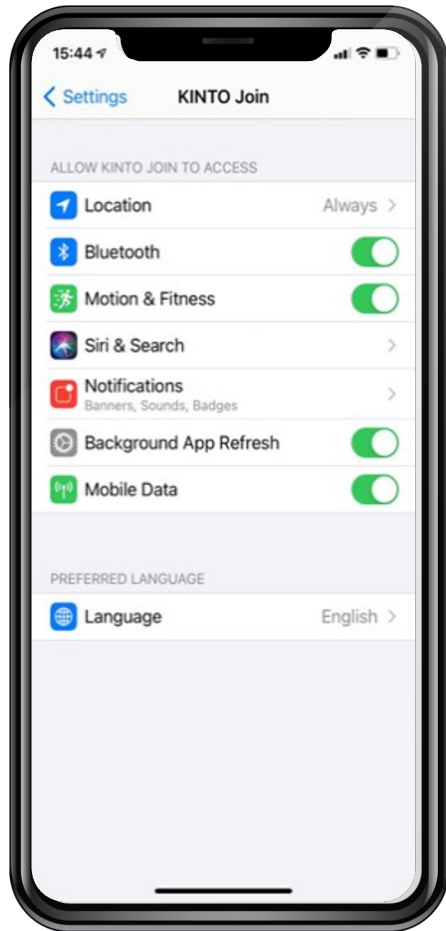


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# Settings & Notifications



# Setting Required

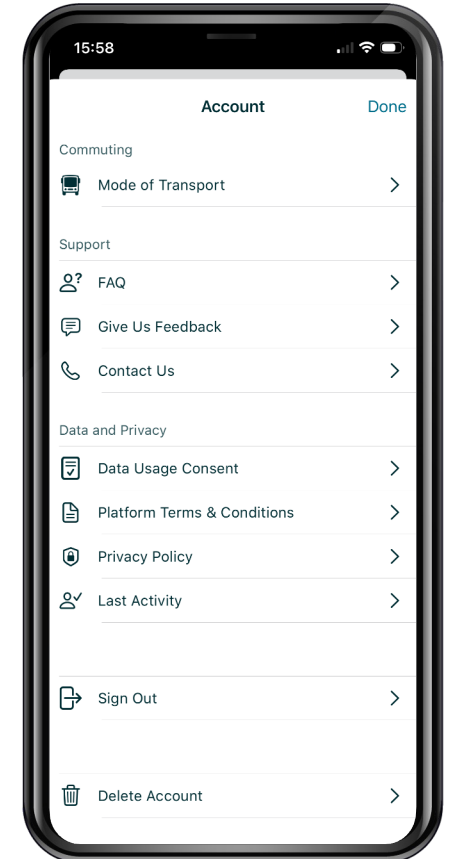
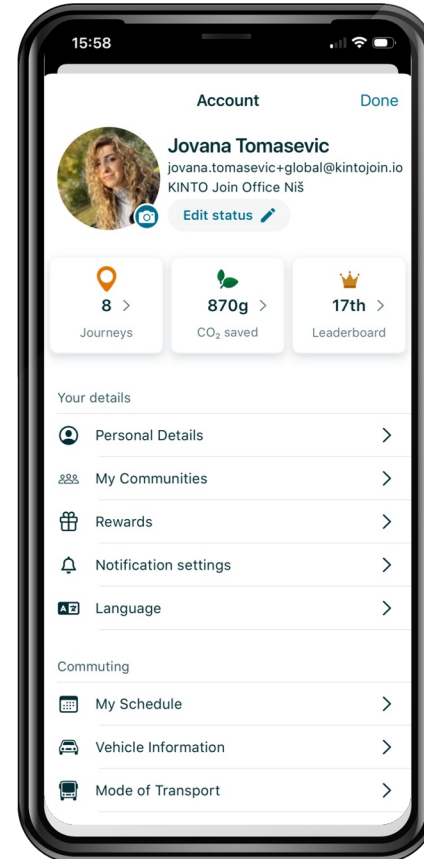


You need to give the KINTO Join app access to the following services in order for the app to successfully verify your journey.

- Location – This must be set to 'always' in order for the recording and verification technology to work. The app will not work if it is set to 'whilst using the app' only
- Bluetooth –The app uses this to connect you with your carpooling partners when you are travelling together
- Motion and Fitness –The app uses this as part of the verification process for Walking and Cycling journeys
- Mobile Data –The app needs an internet connection to communicate with the server and record a user's journey in real time

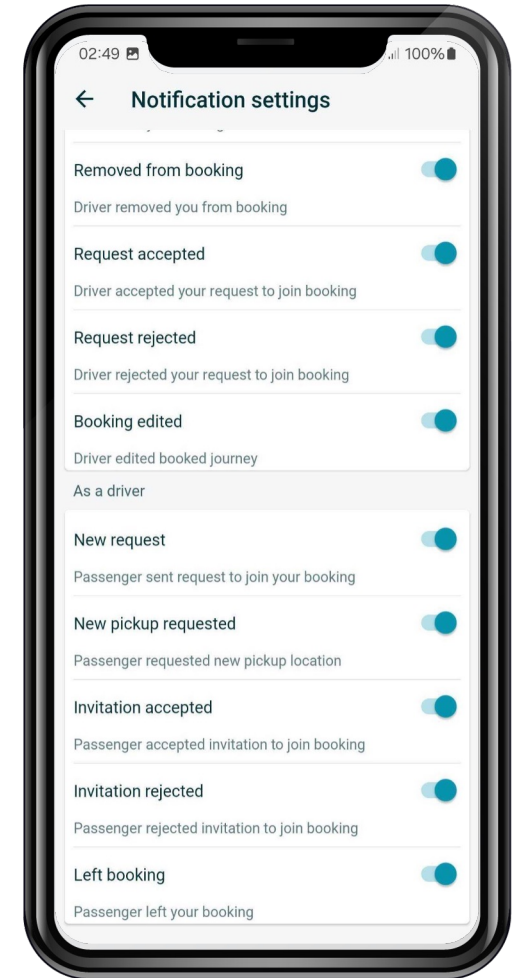
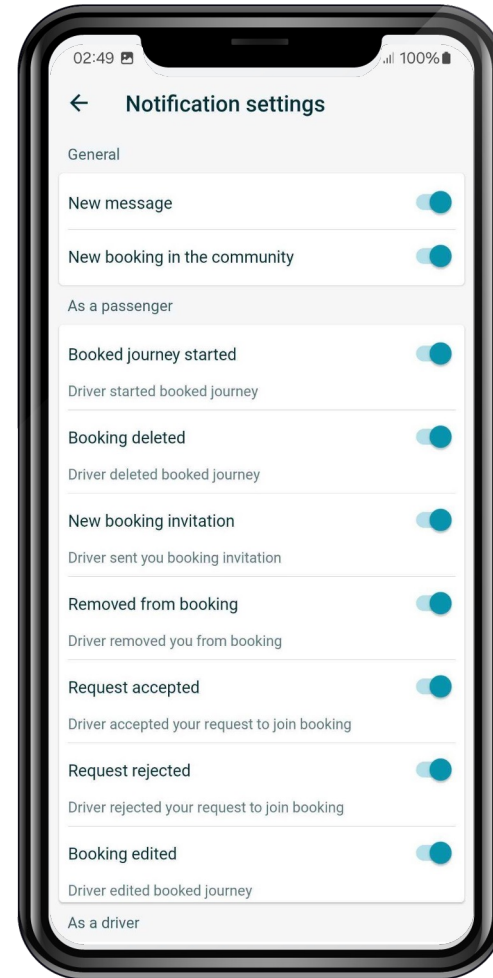
# Additional Options

- Here you can change any of your personal detail, as well as looking at the leaderboard for your community as well as your own statistics.
- You can take a look at FAQ that can provide you with more information and contact your scheme administrator or the app support team using the “Contact Us” button.
- You can review Terms & Conditions and Privacy Policy as well as Consents at any time.
- To ensure our app runs smoothly in the background, please disable Battery Optimization for it.



# Notification Settings

- This option allows you to choose the actions in the application for which you want to receive push notifications.
- You can activate or deactivate it an unlimited number of times.



# THANK YOU.

**Contact us at**  
[support@kintojoin.io](mailto:support@kintojoin.io)

The logo for Kinto Join, featuring the word "KINTO" in a larger font above the word "JOIN", both in white capital letters, set against a teal rounded square background.

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[www.kintozero.com/kinto-join/](http://www.kintozero.com/kinto-join/)